

BAND INFORMATION HANDBOOK

Foreword

The purpose of this handbook is to provide valuable information about the band program. To consistently achieve and maintain the high standard of excellence desired by this organization, members should familiarize themselves with the regulations, procedures and traditions of the band. Band is considered a Full Year course and students are required to participate in band both semesters. The only exceptions are academic conflict for a course needed for graduation or participation on a Davidson athletic team or cheerleaders. Students dropping out at the semester will not be eligible to participate the following year. Auxiliary members that play instruments must also perform on their instrument 2nd semester to be eligible to stay in band.

It is hoped that some of the questions always prevalent with a band will be answered in this handbook. If a problem or question not covered in this handbook should arise, the Director should be consulted for an explanation.

Marching Band

The marching band is a musical marching unit organized during the summer for the duration of football season. Membership is open to any interested student who has successfully completed a sufficient amount of prior musical training in the middle school band or other acceptable training organization. Transfer students must pass an audition for membership. Membership requires total dedication and maximum effort and involvement in all aspects of marching, playing, and performance.

Incoming freshman must pass an audition for membership into the band. The student must play 5 scales and the chromatic scale, and sight read to show musicianship and ability. All new members will attend a new member camp during the summer. Everyone must audition for entry into the Davidson High School Band with the exception of students who participated in MCPSS honor band.

The marching band provides entertainment for all football games. It performs annually before thousands of spectators at various band festivals, contests, parades, and pep rallies.

The marching band rehearses Monday through Friday during 4th Block and until 5:00 P.M. on Tuesday and Thursday afternoons. Special rehearsals may be called occasionally. Mandatory sectional rehearsals may be held as needed and will be posted two days in advance.

Auxiliary Unit

Visual Ensemble

The visual ensemble is a unit comprised members that perform on flag, rifle, and dance that is chosen by audition each spring. Members receive credit, as do regular band members. The visual ensemble rehearses at the same time as the marching band. Mandatory sectional rehearsals may be held as needed and will be posted at least two days in advance. All visual ensemble members are expected to participate in Mardi Gras parades whether or not they are in 2nd semester band. Any Visual Ensemble member that plays an instrument shall be required to play in Concert or Symphonic Band 2nd semester. Failure to do so will make them ineligible to participate in VE or Winter Guard the next year.

Symphonic Band

The Symphonic Band is the major concert band. Members are chosen by audition during the fall. The Symphonic Band repertoire consists of well-known and varied works for band. The Symphonic Band is composed of any marching band members plus visual ensemble members who play instruments (by audition). **All students in Symphonic Band are required to audition for All-State Band. Failure to pass the scale audition will result in chair demotion and playing of all scales for the directors.** The band attends the district and state music festivals held each spring.

The Symphonic Band performs at the yearly Spring Concert and other functions as needed. This group rehearses during 4th block daily and Tuesday or Thursday afternoon as needed.

Concert Band

The Concert Band is the second concert band. Members are students who do not make or who do not tryout for Symphonic Band. Concert Band repertoire consists of music appropriate to the level of the students. The band attends district festival and possibly state festival held each Spring.

The Concert Band performs at the yearly Spring Concert and other functions as needed. This group rehearses during 3rd block daily and Monday or Wednesday afternoon as needed.

Grading

All band members are expected to take band for credit. All students will earn a grade of "A" provided that they follow the policies of the band. Grades will be based on attendance and punctuality, effort, memorization of music, marching fundamentals, personal appearance (clean uniform, grooming, etc.), care of equipment (instrument, music, uniform, etc.), and cooperation.

Daily Grades – 20 Pts
Weekly Performance – 200 Pts
Contest or Major Grade – 500 Pts

Band Fees

Payable to Davidson H.S. Band (This fee **DOES NOT** go to the Booster Association)

Band Camp and School Fees (1 member)	\$120.00
2nd or successive member	\$ 85.00
VE Member	\$ 50.00
VE Member in Second Semester	\$ 30.00

Payable to Davidson Band Boosters Association

Shoes	app. \$30.00
Backpack	\$15.00

No uniforms will be issued until all school band fees are paid. Auxiliary members will not be allowed to march in the show until their fees are paid.

Attendance Policies

Band members are expected to and will attend all rehearsals and performances. Students should also be on time to all band functions.

A. Excused Absence from Rehearsal

Except in cases of extreme emergency or illness, band members will not be excused from rehearsals. In case of illness, students are asked to call the band room by at least 12:00 P.M. or one hour before the start of the rehearsal. **A note from a parent is due within two days of returning from an absence.** The note will be given to the section leader who will then give it to the Secretary/Treasurer. **It is each students responsibility to turn in notes.** If a student is absent because of a situation that has been approved by Mr. Pike the approval must be written, signed by Mr. Pike, and then turned in to the section leader.

During marching season, an excused absence to a Tuesday or Thursday afternoon practice can result in the student not marching at the game, two or more absences in the same week will result in being

placed on alternate status. If an excuse is not turned in, 5 points will be deducted from the student **quarter grade**.

B. Unexcused Absence from Rehearsal

Any student receiving an unexcused absence from rehearsal will have his grade lowered five to ten points for each unexcused absence within a grading period. Two or more unexcused absences may result in the student being placed on a alternate status.

C. Tardy to Rehearsal

Attendance will always be taken at the beginning of all rehearsals by the section leader. Section leaders give the rolls to the Secretary/Treasurer of the band council to be recorded in the roll books. If a student is late, he or she must run one lap that same day following rehearsal and will also have their grade lowered 5 points. The Director will determine what is an excused tardy.

D. Absence from Performance

An unexcused absence from a performance will result in a loss of 30 points for the quarter and the student will not be able to try out for Symphonic Band. Only in case of extreme emergency or personal illness will a person be excused from a performance. Excused absences must be approved by the director. Any absence which is not brought to the Director's attention for approval prior to the performance will be considered unexcused.

Rehearsal and Performance Procedures

1. Every band member should bring instruments, music, and proper equipment to every rehearsal or performance.
2. There is to be no playing in the halls of school or anywhere other than the band room and band field.
3. There is to be no talking or disturbance during rehearsals. When the Director takes the podium all talking will cease.
4. There will be no gum chewing or eating in the band room or at practice.
5. Posture is of utmost importance. Students should avoid crossed legs and ankles and slumping when seated in chairs.
6. The video screen should be read daily to keep up with upcoming events.
7. Students should not write anything on the board or post anything on the bulletin board without the Director's permission.
8. Music folders, instruments and equipment should be kept in their proper storage places when not in use. Music and folders should not be left on the music stand.
9. No trash is to be left on the floor in the band room or the band field.
10. Loud talking, shouting or horse play is not allowed in the band department.
11. A charge of 50 cents will be put in effect for personal phone calls made in band room. Only calls made for transportation can be made.

Marching Band Rehearsal Procedures

1. As an important part of an effective rehearsal procedure, each year it is necessary for the marching band to meet for approximately six weeks before school begins..All members of the band are expected to attend camp and other pre-season rehearsals scheduled by the director. New students will be asked to attend extra rehearsals prior to band camp.

2. At all marching functions, the Drum Major is in charge of the band and should receive the same respect as the band director.
3. Students are expected to be in their position on time, with instruments, music and charts. Periodically, chart checks will be performed. If students fail to have their charts, 5 points will be deducted.
4. Field Captains will be chosen by the director to assist in marching instruction.

Penalties

Penalties for infraction of the above rules will be selected from the following:

- 1) Deduction of Points from Grade.
- 2) Running Laps (marching season)
- 3) Push-ups (marching season)
- 4) Cleaning the Band Room
- 5) Fundamental Corps (marching season)
- 6) Carrying Pit Equipment (marching season)

Public Performances

1. Always report (rain or shine) to the designated meeting place. The telephone committee will call if plans are changed. Do not call the director unless there is an emergency. If in doubt, phone a section leader.
2. Inspections of uniforms will be made by section leaders before every performance at a designated place and time at the school.
3. Uniforms will be stored at the students home. Students will be required to pay a uniform usage and cleaning fee each year. Students are responsible for bringing white and black gloves, black shoes, and black socks. Shoes should be polished. After the performance, the uniform should be hung properly to air out and dry. Do not store the uniform in the garment bag.

Travel Policies

A travel itinerary and procedures list will be published before each trip. It is important that these instructions be followed so the band can move quickly and efficiently. The parent or guardian of each student will be expected to fill out a Health/Travel Permission Form at the beginning of each year. Students will not be allowed to travel with the band without this form.

Students will sign a bus seating list and room list for major trips. Students will not be allowed to change buses or rooms without permission of the director. Any student failing to sign the lists will be assigned a bus seat and a room. Students are asked to be careful and safe. If an accident, injury or illness does occur, the director is to be notified at once.

Uniforms will be carried by each student in the garment bag on the bus with the exception of longer trips when the uniforms will be loaded under the bus. Each student is responsible for his own uniform once the band arrives at a location to perform.

Chaperons will be in charge of each bus. These people will be responsible for calling roll and handling conduct problems. No bus should be permitted to leave a stop until the roll is checked.

1. While staying in a hotel or motel students should be considerate of other occupants, especially at night. Rooms should be left neat and motel or hotel property should not be damaged. Telephone calls made by individuals in the band may not be charged to the room. Long distance calls should be made from a pay

phone or collect.

2. Drinking alcoholic beverages and possession of drugs, cigarettes or narcotics are not permitted while representing the band in any manner. **Expulsion from the program will result from this infraction.**
3. Proper behavior is expected when on a school sponsored trip. Undignified conduct or reckless behavior may result in disciplinary suspension from school and dismissal from the band.

Band Trip Reminders

1. Students should make sure they have all parts of their uniform.
2. Horseplay and screaming are prohibited on the bus.
3. All students will sign a bus list. This list will be used for the entire marching season. Students may not change buses without permission. The roll will be checked on each bus before departure.
4. All students must travel to and from performances on buses, not in personal cars. Any student who needs to return from a performance with his/her parents or guardian should submit a **Trip Return Form** prior to leaving the school.
5. When wearing uniforms, no drinking will be permitted except when designated by the director. **Eating in uniform is prohibited at all times.**
6. Students are responsible for their own equipment and instruments. Equipment should be placed near the equipment truck or buses. The loading crew will load the equipment truck and buses.
7. Students will receive an itinerary of activities for all major trips. Students are responsible for knowing departure times and should be ready on time.
8. Chaperones are to be obeyed and respected.
9. Any illness or injury should be reported to the Director immediately, no matter how unimportant it may seem.
10. Upon arrival at a destination, students should remain seated until instructed to leave by the Director.
11. Students are expected to keep the bus clean and should avoid standing while the bus is in motion. Students should keep heads and arms inside the bus. Center isles should be kept clear at all times.
12. Conduct of students in public eating places or motels should be subdued and courteous.
13. Students may not leave their rooms after curfew or bed check.
14. Students may not visit rooms occupied by the opposite sex.
15. Students may not change rooms without permission from the Director.

Football Games

A. Entering the Stadium and Pre-Game

1. Students must be in full uniform upon arrival at the stadium.
2. The band will assemble in block formation at the designated area to warm up. Students will form ranks immediately upon hearing the drum major's command.
3. The band will then march in single file line to their designated seats.

4. There will be no talking of any kind when waited to be seated.
5. All extra equipment, music, etc. should be carried into the stadium by band parents.
6. Hats may be removed on the Drum Major's command. Hats are placed inside their plastic bag and to the right of each player. Gloves may be removed and placed inside the hat.
7. Ranks and files should be kept in perfect alignment. Uniforms are to be properly worn at all times.
8. Students are allowed to stand and cheer during the game. However, they should be ready to play the fight song after the touch down and conversions. Cheer with the cheerleaders and avoid unorganized or section cheering.
9. Non-band members are not allowed within the band section, visiting band students or special guests are exception.
10. There will be no eating in uniform. Water will be passed out by the boosters and during 3rd quarter break drinks will be passed out. **Uniforms are not to be unzipped at any time except at the instruction of the directors.**
11. Students will not be allowed to go to the restroom except in extreme emergency. However, no more than four students may go at one time. Students are not allowed to leave the band unless accompanied by a chaperon.

B. Half-time and Post-Game

1. Band members should file from the stands in an orderly manner according to the seating arrangement. Running up and down stadium steps is prohibited.
2. The band should move quickly to form the proper line-up and instrumentation (pre-set formation) behind the stadium before half-time. The band will march by file(s) to a point near the sidelines, forming a pre-set for the entrance to the field. The band will remain at attention until the Drum Major gives the command to move onto the field.
3. After the half-time performance, students will move back into the bleachers and wait for the Director's critique of the performance. Students will be provided a canned drink.
4. Following the game, the band will march out of the stadium back to the busses. If you are leaving the game with a parent, they **MUST** pick you up at your bus, provided you have turned in your TRIP RETURN FORM prior to leaving school.
4. Uniforms are to be taken off and hung up to dry when the student returns home. When uniforms are re-hung, coat zippers should be zipped and hook and eyes fastened. Bibbers should be hung on the bar of the same issued hanger. Instruments, music and equipment should be returned to their proper storage areas.

Here are some factors other than musicianship that have a great bearing on a student's participation in the band.

Obedience	Cleanliness
Courtesy	Honesty
Alertness	Effort
Self-control	Attitude
Dependability	Initiative

REMEMBER: WHILE IN UNIFORM YOU REPRESENT YOURSELF, YOUR FAMILY, YOUR SCHOOL, YOUR BAND, AND YOUR DIRECTOR

Sectional Rehearsals

Each member of the band is required to attend any regularly scheduled section rehearsal. The

section rehearsal schedule will be posted at least two days in advance. Times will be chosen by Band Director and/or Section Leader. Failure to attend sectionals will result in a grade deduction.

Attendance Award

Regular attendance at rehearsals is an essential requirement if a band is to be successful. It is the duty of the student to attend every rehearsal. A student who does not miss any rehearsals will receive a Certificate of Perfect Attendance and a cash award.

Any student failing to attend any performance will not be eligible to receive the certificate. Students who are absent from rehearsal due to their involvement in another school activity will not be penalized.

Music Check-Off

The music check-off system is simply a means of testing the student on assigned music, scales, technical material, and the fight song. Students may have more than one opportunity to check off music. The music check-off is as follows:

1. First, practice any problem section, then play the music for your section leader. The Section Leader will submit a music check-off report to the Director.
2. Schedule a time to have the music checked off by the band director. Music selections may be checked off one at a time. The director will indicate all problem areas and offer suggestions for fixing the mistakes and preparing the music.

Each band member will be responsible for checking off field music and fight song (to be memorized). Members of the visual ensemble are expected to check off their routines for instructors and for captains.

Chair Placement and Challenges

A. Chair Placement

The Director and/or Section Leaders will assign students to parts or chairs to achieve proper balance. Generally, students will be placed on a part according to the student's ability. However, sections may be staggered to provide the best sound possible.

Students will be auditioned near the end of each semester. These auditions will determine chair placement. Seating is also determined by music check-off and the student's ability to play the music at rehearsals. The Director may reseat the student according to musical progress and preparation.

B. Challenges

Students who feel they are deserving of advancement within the section may challenge the person sitting ahead of them. The challenge procedure is as follows:

1. Obtain a challenge form from the Director. Fill out the form completely and return it to the Director. Both participants in the challenge must sign the form.
2. The Director chooses the music. The music will come from All-State audition music.
3. The challenge will be held approximately one week or five school days after the challenge form is turned in to the Director.
4. A challenger or challengee who loses must wait two weeks before submitting another challenge form.
5. A forfeiture will result if the person being challenged refuses to sign the form or if one of the

participants if absent or tardy for the challenge.

6. In case of a tie, the players will remain in their original order.
7. No challenges may be held within one month of a contest festival

The Band Library

The band library consists of arrangements, transcriptions, and original work for Symphonic Band, Marching Band, Wind Ensemble, as well as march books, concert books and method books. There is also an extensive collection of solo and ensemble material. A student may check out any music he or she wishes, provided the proper procedure is followed.

1. Select the music to be checked out.
2. Take the music to Mr. Pike to check out in the computer.
3. Music must be returned or renewed within three weeks. Students will be held responsible for the music listed in the computer.
4. The library is considered to be “off limits” to all band members other than the librarian and Drum Major. Students are not allowed to go into the music files without consent of the Director.
5. When returning music, students should make sure their check out form is returned.

Use and Care of Music

1. Do not fold, tear or otherwise mutilate music.
2. Students will be **charged** for music that is not cared for properly.
3. Absence from school does not relieve students of the responsibility to have music brought to the rehearsal or performance. This applies mainly to the music in concert folders.
4. Do not mark on music without approval from the Director. Use only pencil for marking the music. Symphonic and Concert Band members must have a pencil on their stand at every rehearsal.
5. Each student will be assigned a slot in the music rack.
6. Concert folders will be assigned according to instrumentation and parts. Each folder will be numbered to match a slot in the music rack.
7. Two or more students may be assigned to the same folder. They are responsible for sharing the music and seeing that it is returned to the rack.
8. Students should not take music out of the folder. The entire folder should be checked out. The librarian or Drum Major will provide extra copies when requested.
9. Personally owned music or selections checked out of the library should not be kept in the music rack.
10. Frequent inspection will be made to see that each student has all music in folders. Each book or piece of music will be numbered before the student receives it.

Charges for lost or damaged music will be based on the actual cost to replace the music.

Uniforms

The booster association provides a uniform for every band member. Uniform fees are built into assessment charges. By having the uniforms cleaned by the same cleaners, the uniforms will retain their fiber and color for a greater length of time. Notification of the date and time for uniform fittings will be posted in the band room, and announced at band rehearsals. All students and parents must sign and return a Uniform Contract agreement.

The rain uniform consists of band T-shirt and khaki pants. T-shirts are included in the assessment and will be distributed by the uniform committee. The performance uniform consists of the following:

Marching Band

Coat
Trousers
Shako (hat)
Plume
Citation cord
White & Black gloves
Black socks
Black shoes

Concert & Symphonic Band

Black Tux Coat (symphonic band only)
White Dress shirt
Black Bow tie
Band Trousers
Black socks
Black shoes
Black Dress

Auxiliary uniforms are designated by the Director and sponsor and paid for by the member. Boys who perform in Symphonic band pay a \$6.00 tux cleaning fee.

Band members are responsible for providing and caring for their own black shoes and black socks. Shoes must be purchased from the band.

Shoes must be cleaned with Windex-type product for every performance. The soles of the footwear should be cleaned before every performance. Black shoes with laces and black socks are needed for the Symphonic Band.

Uniform Inspection

A formal inspection will be conducted by section leaders prior to every performance. Band members are expected to wear uniforms properly at all times. When the uniform is worn, a band member's personal appearance is to be impeccable. Band members will be expected to observe the following points to present a neat personal appearance.

1. Shoes should be cleaned.
2. Gloves should be clean. Finger holes cut for woodwinds should not be ragged or frayed. **No fingernail polish!!**
3. Hair should be properly groomed. Long hair must be worn up inside the hat (shako) during marching performances. Hair should not touch the coat collar. **Girls do not wear makeup.**
4. All buttons should be buttoned, all zippers zipped, and all hooks hooked.
5. Suspenders should be adjusted properly so the trouser length is correct.
6. Trouser bottoms should be worn no higher or lower than about two to three inches from the ground.
7. Never wear an incomplete uniform in public.
8. Sunglasses, rings, earrings, baseball caps and other accessories may not be worn.

Instrument Information

The band department will provide instruments for those students who play large instruments. An Instrument Rental and Care Agreement should be filled out and signed by the student and their parents at

the beginning of the school year. **Each band member is responsible for the proper care, condition and repair costs of this instrument for the length of the agreement.** Any damages or serious malfunctions should be reported to the director at once. Damages due to the negligence of the student will be charged to the student. If the instrument is lost or stolen, the student must reimburse the band for the cost of the instrument. **Any student using school owned instruments must add the instrument to their home owners insurance policy.**

A privately owned instrument is the responsibility of the student who owns it. Students should check with their parents to see that the instrument is included on their homeowner's insurance policy. Before purchasing an instrument, students should consult with the band director.

All instruments should be kept in excellent playing condition and should be cleaned and polished before every performance. Inspections will be held periodically before the games and concerts.

Private Instruction

Private lessons are a tremendous aid in the development of a student's musical knowledge and improve the overall quality of the band. Any student interested in studying privately, should see the band director for recommendations.

Music Festivals and Contests

Announcements are made throughout the year as to which events the band will attend. Contest dates and times will be posted in the band room and announced at band association meetings. A schedule of events will be given to each student. The following is a list of mandatory and annual activities:

Marching Contests (usually two)
District Concert Festival (held locally)
State Music Festival (possible trip)
Solo & Ensemble Festival (held at locally)

Students in instrument technique classes are required to perform a solo.

The band department pays all fees for entering band festivals and contests. However, students are responsible for paying fees to solo and ensemble festivals. Medals will be given to each student earning a Superior rating at district or state festivals. Medals are also awarded to students receiving a Superior rating at the solo and ensemble festival and are purchased by the students.

All State Band

The All State Band is made up of students from high school bands throughout the state. Members are selected by auditions held annually in January. Music for auditions is chosen by the All State committee and is available at the beginning of school. **All Symphonic Band students are required to audition for All-State Band.** There is an audition fee paid by the students. Lodging and meals are paid for by the student with assistance by the band department if the student makes the band. Each participant will receive an All State Band medal.

Band Clinics and Summer Workshops

Special clinics and workshops are held during the year for Instrumentalists and auxiliary units. Students are encouraged to take part in these activities. Fees for these activities are paid by the student.

Band Camp

Summer rehearsals will begin in July on a bi-weekly basis. It is necessary for each band member to attend these rehearsals. The week before Band Camp, Rookie Camp, Percussion and Guard Camp may

be held.

Band Camp is held for two weeks during summer. Camp lasts from 8:00A.M. to 5:00 P.M. the first week and 8:00A.M. to 12:00 noon the second week as the school calendar permits.

Students learn to work together in total dedication to producing a superior band. Band Camp gives the student the opportunity to get acquainted and develop the feeling of belonging. The goal of band camp is to learn the drill and music to an entire show.

Students who are employed should make necessary arrangements with their employers to attend all rehearsals and band camp. All employed students must complete an Employer/Employee form prior to Band Camp.

There will be a performance for parents sometime following band camp.

Awards

Director's Awards

John Philip Sousa Award

Outstanding Auxiliary

Outstanding Freshman

Outstanding Sophomore

Outstanding Junior

Outstanding Senior

Letter Jackets and Letters

A letter is earned through a point system. A service bar is awarded for each 17 points thereafter. Letter jackets may be purchased in the fall of each year. For a breakdown of how points are earned, see the Letter/Bar Award form. Band jackets may be purchased from the band.

Band Council

The Band Council is comprised of student leaders. Included in this group are President, Vice President, Secretary-Treasurer, Historian, and Class Representatives. The Drum Major, Assistant Drum Major, Visual Ensemble Captain(s), Percussion Captains, and Field Captains serve on the Band Council as well. Section Leaders may also be asked to attend band council meetings and/or functions. The band director is the advisor to the band council. Activities of the band council include: a party at the end of band camp, coordinating Homecoming decorations, and assistance with the band banquet.

President

The President should be a senior. He or she serves as a student representative and communicates major problems to the Director. The President presides at all meetings and appoints heads of any Band Council committees. The President also assists the section leaders with uniform inspections.

Vice President

The Vice President should be a junior or senior. He or she works closely with the President and Director. The Vice President presides at Band Council meetings when the president is absent. The Vice President aids the President in uniform inspection, and together they meet periodically with all section leaders to assist with any problems. He or she also helps in keeping the band room clean and orderly.

Secretary-Treasurer

The Secretary/Treasurer should be a sophomore, junior or senior. He or she takes minutes during meeting and records attendance. The Secretary-Treasurer is also responsible for helping the Director with receipts and records of money spent or earned by the Band Council. He or she also collects the rolls from section leaders weekly, and in turn records absences in the band roll book.

Historian

The Historians should be a sophomore, junior, or senior. The Historians keep a band scrapbook (with pictures) yearly. They keep records of band activities and events.

Class Representatives

Class representatives should be attuned to the complaints, comments and ideas from band students in their respective class. They should communicate these to the Band Council. A representative is elected from each grade. Senior, junior and sophomore representatives are elected in the spring. The freshman representative is elected at the end of band camp by their respective class.

Drum Major

The Drum Major must be a senior or junior and is selected through an audition for the band and several judges. The Drum Major must display strong leadership and motivational qualities and have knowledge of conducting music and teaching drill or marching fundamentals. He or she is in charge of the band at all marching functions and is responsible only to the Director. Appearance and confidence are important. The candidate should realize BEFORE trying out the amount of responsibility which goes along with the position. That he or she is many times considered the personality of the band and that the band is judged on the merits of the Drum Major. Each candidate should remember that they are the leader of a first class band and should always conduct themselves accordingly.

Assistant Drum Major

The Assistant Drum Major must be a junior or senior and is chosen by audition or is appointed by the Band Director in the spring. The Assistant Drum Major aids the Drum Major and presides over the band if the Drum Major is absent.

Visual Ensemble Captains and Co-Captains

These captains are selected through an audition or appointed by the band director and instructor in the spring. If auditions are held the candidate scoring highest on the try-out who has been on the auxiliary unit a minimum of one year will be Captain. The Co-Captains usually have the second highest score and have been on their respective unit for one year. The Captains and Co-Captains have the responsibility of aiding the instructor.

Percussion Captain and Co-Captain

The Director and instructor in the spring choose the Percussion Captain and Co-Captain. The Percussion Captain should be a senior. He or she leads percussion rehearsals and acts as a disciplinarian both on and off the field. The Percussion Co-Captain should be a junior or senior and he or she helps the Percussion Captain in his or her job.

Field Captains

Field Captains are rising seniors chosen by the band director in the spring. These individuals assist in teaching and rehearsing marching band shows. They must have thorough knowledge of marching fundamentals, reading drill charts, and rehearsal techniques.

Section Leaders

Section Leaders are chosen by the Director for marching season in the spring. Section leaders for marching must display musicianship and knowledge of marching fundamentals. They lead their section during section music/marching rehearsals. They are also responsible for music and scale check-off during the marching season. Section leaders are responsible for setting a place where before football games each member of the section will meet and the Section Leader will check the uniform. Failure to do so will result in punishment of the individual first or the whole section.

Section Leaders will take roll everyday and mark who is absent or late. They will then take the roll to the Secretary/Treasurer.

A Section Leader will be a good example at all times. Failure to do so will result in removal from the position.

Section Leaders will make sure everyone in their respective sections know their music, if they don't they will have to report to the Director.

Section Leaders have the authority to handle minor problems in the section, but will report all major problems to the Director. They will eliminate talking in their sections at both indoor and outdoor situations.

Section Leaders may break attention at any time to handle their sections.

Section Leaders will set up telephone committees to contact section members in case of special announcements or changes in plans for events.

Symphonic Section Leaders are chosen by the Director (for Symphonic and Concert Bands) after Symphonic Band tryouts. These individuals must display a high level of musicianship and ability to lead their section in section rehearsals. They are also responsible for music and scale check-off. Section Leaders may be asked to attend Band Council meetings and/or functions.

Librarians

The Librarian is appointed by the Director. He or she supervises and manages all library operations including distribution, collection and cataloging of all band music. Duties include keeping the library clean, repairing music, passing out music and sight reading music, and filing the music taken from folders. This person also passes out music at appearances, packs music into cases for trips, collects music fines and notifies Director of music needs when music is lost or destroyed.

Equipment Manager

This individual should be a junior or senior and is appointed by the Director. He or she is responsible for assistance with the issuance and care of all equipment and assists the Vice-President in maintaining the cleanliness and appearance of the band room; He or she answers to the Director and supervises and organizes the work crew. The Equipment Manager is responsible for making sure that all equipment is available for various band activities. Daily duties include supervising the set up of chairs, music stands and Director's podium for Symphonic Band rehearsals and performances. He or she also supervises the set up of the speaker system, Drum Major's podium and yard line markers at marching band rehearsals.

Additional duties include supervising the loading and unloading of instruments, equipment and uniforms for away football games and Symphonic Band trips. He or she is assisted by the work crew and other band officers.

Loading Crew

The Loading Crew is comprised of several band members who assist the Equipment Manager. They are appointed by the Director and help load and unload equipment for all band functions. They also assist in maintaining cleanliness and correct order of chairs and stands. They transport various equipment

to the stadium, such as video and percussion equipment.

HINTS FOR ALL BAND MEMBERS:

1. Always check the video screen or bulletin board for daily instructions.
2. Keep music in order where it can be reached with little confusion for rehearsals.
3. Check for special equipment needed before rehearsal begins (valve oils, lyre, reeds, drum sticks, etc..)
4. Do not leave music on the stands or instruments where they do not belong.
5. **Keep the band room clean.**
6. No playing of instruments before rehearsals, unless authorized by the band director.
7. No talking of any kind or disturbances during rehearsals.
8. No instrument playing outside unless authorized.
9. Arrive on time for all band functions.
10. If is not your instrument or equipment, do not play or touch it, especially pit and percussion equipment.

Freshman Class Duties

The freshman class will be responsible for taking the podium, the water coolers and trash can, PA system, sideline markers, and dots for practice everyday.

The freshman representative will be in charge of making a schedule of people assigned to the job every week. There will be 6 people every week assigned to carry the equipment to and from the band field everyday including 4th period practices and after school practices.

If anyone fails to carry the equipment when scheduled to do so, he or she will be reported to the band President by the Freshman Representative. This will result in personal punishment as well as possible punishment of the entire Freshman Class.

Employment of Band Students

Band students may have jobs but jobs may not and will not interfere with Band Camp, Tuesday and Thursday practices and Friday football games as well as Saturday Contest. See the grading schedule for further information on absences, tardies, and early dismissals from practices because of jobs. Tardies and absences because of work are not excused! All employed students must complete an Employer/Employee form prior to Band Camp. Continuous absences, tardies and early dismissals from practices because of jobs may result in removal from the band.

Band Boosters

The Davidson Band Boosters are made up of any parent or adult wishing to further the movement of the band program. The boosters carry out numerous functions including:

- 1) Uniform distribution, collection, and care
- 2) Equipment transportation
- 3) Chaperoning trips
- 4) Numerous fund raising projects

5) Help in collecting fees and fund raising moneys.

Fund Raising

Fund raisers are held by the band and the booster association to raise funds to support the band. All members of the band, including Percussion and Visual Ensemble are expected to participate in support of these fund raisers. Instructors and equipment for all groups are paid for by these fund raisers. Profits from designated fund raisers may also be offered to students at times to offset the cost of trips.

This year, each family is expected to raise or contribute \$500 to meet the Budget. All profits from fund-raisers are credited to this amount.

Major Trips

The band will try to make a major trip every other year. For the band to achieve maximum performance potential, it is necessary for all members to participate in these trips. Fund raising opportunities are available to band members to offset the cost of such trips.

NOTES

STUDENT/PARENT AGREEMENT

As a member of the Davidson High School Band, I have read and agree to comply with all of the set policies of the Davidson High School Band Information Handbook.

_____Date _____Student's Signature

As a conscientious parent, I have read and agree to comply with the set policies of the Band Information Handbook.

_____Date _____Parent's Signature